



# Request for Inclusion or Revision to an Administrative Directive

Connecticut Department of Correction

CN 1301  
REV 07/25/16

Administrative Directive Number: 10.1

Title: Inmate Assignment and Pay Plan

I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

To be consistent and based on the training and certification required to be qualified for the job assignment category of "Blood Spill Cleaner", it is recommended that the pay level be increased from Level 2 (\$1.25 per spill) to Level 3 (\$1.75 per spill).

See attached documents

### ORIGINATOR

Name: Jay Tkacz

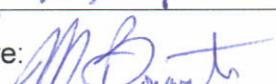
Title: FAM

Date: 07/11/2017

Signature: 

Facility/Unit: Fiscal Services

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: 	Date: 7/11/17
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: <small>(only needed if originating from facility)</small>	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: 	Date: 7/12/17
<b>Reviewed by:</b>		Office of Standards and Policy Staff signature: 	Date: 7/12/17

### COMMISSIONER'S DECISION

This request is:  **APPROVED**     **DENIED**    Effective date of request:

The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:    Date: 8/1/17

This inclusion/revision shall be added to the Administrative Directive prior to:    Date:

This inclusion/revision shall be added immediately to the Administrative Directive.

*Acting*  
Commissioner's signature:     Date: 7/13/17